

# Courthouse Journal

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Washington State Association of Counties  
Washington Association of County Officials

October 10, 2002  
Issue No. 37

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## Historic Joint Conference a Big Hit

**M**ore than 330 WSAC and WACO members and their guests packed the Wenatchee Convention Center last week for the first-ever joint conference of the two county associations. While the official theme of the conference was "Counties, the Heart of Washington," the overriding message from association leaders and guest speakers alike was "unity."

In the spirit of unity -- and to top off an already historic meeting -- the presidents of WSAC, WACO and the Association of Washington Cities (AWC) ceremoniously signed a statement of principles for enhancing local government revenues and reducing state-imposed responsibilities. These principles form the basis for ongoing discussions intended to establish a "Tri-Association" legislative package to advance in the 2003 state legislative session.

For yet another first, the joint conference also hosted 24 exhibitors, including both private industry and state agencies. The exhibitors, in place for two days, demonstrated new technology, displayed specialized equipment, advertised services of particular interest to local government, and gave away a multitude of raffle items and goody bags.

Although the conference featured separate business and legislative meetings for WSAC and the WACO affiliates, everyone came together for numerous social events and joint sessions. The joint sessions included an update on the condition of counties nationwide, by NACo Executive Director Larry Naake, a keynote address on "building courthouse partnerships," by consultant Mark Towers, and a "state of our state" budget overview by pollster Stuart Elway and Senate staff Randy Hodgins. Members also heard presentations about the potential disincorporation of small cities and the related problems of small counties.

Driving home the message of "unity," Commissioner of Public Lands Doug Sutherland, a former Pierce County Executive, noted that in the current economic downturn counties must stand together or risk falling apart. He urged creative approaches at both the state and local levels to preserve valued services while facing inevitable budget cuts.

In other joint activities, the WSAC and WACO boards selected Ocean Shores as the site of the 2005 joint conference. SeaTac hosts the joint conference in 2003 and it moves to Spokane in 2004.

### • Just a reminder....

As we stated in our last Courthouse Journal, beginning with this issue--until the Legislative Session in January of 2003--you will receive the Courthouse Journal every two weeks.

## Harold Moss Elected WSAC President

Pierce County Councilmember Harold Moss was elected President of WSAC during the annual conference and will lead the Association for the next year. Joining him on the Executive Committee as Vice President is Dave Carey, Walla Walla County Commissioner and as Secretary Treasurer, Betty Sue Morris, Clark County Commissioner. LeRoy Allison, Grant County Commissioner, will

remain on the Executive Committee as Past President.

The membership also passed two by-laws, one authorizing the special fund budget be set by the Board of Directors and the another one creating a second member to the Western Interstate Region (WIR) of NACo. The new member will represent large counties over 160,000 in population. WIR is in the process of

changing their by-laws to encourage more participation by large or urban counties in the organization. The Board of Directors will appoint a new member at their next meeting, planned for February 2003.

### The Courthouse Journal

Published weekly by the Washington Association of County Officials (WACO) and the Washington State Association of Counties (WSAC).

We welcome your suggestions and contributions. The weekly deadline is noon Wednesday.

Direct inquiries and correspondence to *The Courthouse Journal*, 206 Tenth Av SE, Olympia, WA 98501-1131 or [www.wacounties.org](http://www.wacounties.org)

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## Greg Zempel Elected WACO President

The Officers of the Washington Association of County Officials for 2002/03 were elected and installed in Wenatchee last week at the First Annual Joint WACO/WSAC Conference. They are: President Greg Zempel, Kittitas County Prosecuting Attorney; President-elect Mary Dodge, Douglas County Treasurer; Vice President Tom Fallquist, Spokane County Clerk; and, Secretary/

Treasurer Dan Blasdel, Franklin County Coroner. Jefferson County Auditor Donna Eldridge was re-elected Trustee-at-large Position 4 to represent counties with populations from 12,000 to 40,000 and Kitsap County Coroner Greg Sandstrom was re-elected to Position 2 to represent counties with populations from 125,000 to 500,000. They will both serve two-year terms.

## White House Representative Speaks to WACO-WSAC Joint Boards

Debbie Spagnoli, Deputy Director of the White House Office of Intergovernmental Affairs, attended the conference last week and spoke to the Boards of Directors of WACO and WSAC about White House initiatives and how her office can help speed direct communication between counties and the White House. She urged all counties to

send their e-mail addresses to her to facilitate more direct and immediate communication. Spagnoli brought with her information sheets for county officials to complete and send to her asking for top issues of interest and priorities in our state and local government. In addition she provided copies of White House Initiatives to those attending.

## WACO Distinguished Service Award Winner

Wella Hansen, 98, who served as the Whatcom County Auditor from her election in November, 1958 until her retirement in February, 1978, was presented with the WACO Distinguished Service Award last week. She accepted the award during the Annual Banquet at the WACO/WSAC Joint Legislative Conference, in Wenatchee, from current Whatcom County Auditor Shirley Forslof, who had nominated her for the honor.

had been employed in the auditor's office for 20 years. She served as president of the Washington State Association of Auditors in 1963-64 and as president of WACO in 1972-73. During Wella's time in office, she was instrumental in helping to pass legislation allowing the counties to invest their excess cash and earn interest. Since that time, the counties have made billions of dollars on interest that was once kept by the financial institutions. When presenting the award to Wella,

Before her election to auditor, Wella

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# WACO/WSAC 2002 Joint Conference

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Shirley Forslof related many interesting and funny anecdotes about Wella that kept the audience in stitches. Wella's own daughter, Patricia Knapp, who was in attendance, is a former Jefferson County Auditor. Forslof noted that Wella has a

wonderful sense of humor, a zest for living, still drives her own car, and keeps up-to-date with her family by e-mail.

The WACO Distinguished Service Award was created in 1985 by direction of the WACO Board of Trustees and an Award Selections Committee is named

each year to choose a recipient according to very specific guidelines. Those eligible to receive the award must be retired from county government and the award is based on outstanding contributions to county government and the community.

## WSAC Eastern District Commissioners Choose New Officers and Engage in Economic Development Workshop

Eastern Washington County Commissioners met in Wenatchee on the afternoon of Tuesday, October 1, prior to the Joint Legislative Conference. At the District business meeting, new Eastern District officers were elected and Walla Walla was chosen to host the Fall 2003 Eastern District meeting. The spring Eastern District meeting will take place April 10 and 11, 2003, in Clarkston.

The new officers for the WSAC Eastern District are Kittitas County Commissioner Perry Huston, President, Douglas County Commissioner Mary Hunt, Vice-President, and Whitman County Commis-

sioner Greg Partch, Secretary-Treasurer. Asotin County Commissioner Don Scheibe was chosen to be Board-at-large representative with Kittitas County Commissioner Max Golladay and Benton County Commissioner Leo Bowman chosen as board alternates.

Following the Eastern District business meeting, members heard a variety of perspectives on economic development and engaged with the panelists in an Economic Development Workshop. Presenters included Bill Brookreson, Deputy Director of the Department of Agriculture; Melissa Dulin, Director of the Washington Eco-

nomics Development Association; Karin Berkholtz, Senior Policy Coordinator with the Department of Community, Trade and Economic Development; and Dana Peck, Director of the Klickitat County Department of Economic Development.

Commissioners challenged the two state departments to more actively advocate for reduced regulations for agriculture and business in the state. Ms. Dulin urged counties to work together with their Economic Development Councils and to put their economic development tax credit to use in job-generating economic development projects.

## WSAC Rural Issues Subcommittee Elects New Chair

The WSAC Rural Issues Subcommittee met in Wenatchee at the Joint Legislative Conference and selected Grays Harbor County Commissioner Dan Wood Chair and Kittitas County

Commissioner Perry Huston Vice-Chair. Commissioner Wood briefed the subcommittee on the negotiations regarding shoreline management rules and indicated that an agreement may be at hand.

The Subcommittee agreed to meet at all statewide WSAC meetings in the future and will work to schedule a meeting soon with the Legislature's Rural Caucus.

## \$9,560 Raised for the Washington Counties Scholarship Fund

When county officials met in Wenatchee last week they dipped deep into their pockets to raise \$6,560 in addition to the \$3,000 donation given by Nationwide Retirement Solutions. The county sheriffs led the group with a whopping \$2,000 donation, followed by the county coroners who donated \$1,525. The county clerks pledged \$1,060, the

auditors \$710, the county commissioners and their affiliates raised \$640 followed by the county treasurers with \$455. The county assessors trailed with \$90 and the county prosecuting attorneys brought up the rear with a \$20 donation. We also received \$60 from retired county officials! Thanks to everyone who contributed, and for those who would still like to donate

please send your tax-deductible contributions to the Washington Counties Scholarship, Attn: Brenda Bamford, 206 Tenth Avenue SE, Olympia, WA 98501.

**WE NEED YOUR INPUT! —**

***WACO and WSAC members are urged to return the Post-Conference Questionnaire attached to this issue of the Courthouse Journal. Please help us do even better next time! If you liked the 2002 First Annual Joint WACO/WSAC Conference, just wait until 2003!***

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## *Elections, Recording and Licensing*

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### **\$10 Recording Fee for Affordable Housing Goes Into Effect**

Just a reminder that effective June 13, 2002, **SHB 1060**, relating to the \$10 recording fee went into effect. This means that an additional \$10 is to be collected for each document recorded in each county. The 39 county auditors determined that certain documents would be exempt from the \$10 surcharge. These include:

- \*No fee documents
- \*Marriage records
- \*Assignments of Deeds of Trust
- \*Substitutions of Trustee
- \*Appointments of Trustee
- \*Resignations and Appointments of Trustee
- \*Request for exemption from public disclosure of discharge papers

As enacted, **SHB 2060** calls for up to five percent of the revenue collected to be retained by the auditor for fund administration. Of the remaining funds, forty percent of the revenue generated will be transmitted monthly to the state treasurer who will deposit the funds into the Washington State Housing Trust Fund account.

Sixty percent of the revenue generated will be retained by the county and be deposited into a fund that must be used by the county and its cities and towns for housing projects or units within housing projects that are affordable to very low-income persons with incomes at or below fifty percent of the area median income. The funds shall be used according to an interlo-

cal agreement between the county and the cities within the county, consistent with countywide and local housing needs and policies. There is nothing in the bill that discusses the outcome when a city chooses not to sign an interlocal agreement or requires all the cities within a county to sign. The funds may be used for acquisition, construction, or rehabilitation of housing projects or units within housing projects. They may also be used for supporting building operation and maintenance costs of projects or units within projects built with Housing Trust Funds for those with income at or below 50% of the area median income. In addition, they may be used for rental assistance vouchers for housing projects or units within housing projects for the very low-income, to be administered by a local public housing authority or other local organization that has an existing rental assistance voucher program consistent with section 8 standards and finally, they can be used for operating costs for emergency shelters and licensed overnight youth shelters.

The Department of Community, Trade, and Economic Development will develop guidelines for the use of the 40% of funds to support building operation and maintenance costs of housing projects and units within housing projects that are affordable to extremely low-income persons with incomes at or below 30% of the area median income.

The funds from the \$10 surcharge are not to be used for construction of new

housing if at any time the vacancy rate for available low-income housing within the county rises above ten percent. Washington State University's Real Estate Research Center will be developing a vacancy rate standard for low-income housing in the state.

Member organizations of the Washington State Coalition for the Homeless and CTED's Housing Division have offered whatever assistance they can provide in encouraging these funds to be used. They are more than willing to assist in providing the names of groups in every area that might be included in planning for the use of the new funds. The Coalition's website is [www.endhomelessnesswa.org](http://www.endhomelessnesswa.org). Included on the site are contacts for interested agencies such as community action agencies, housing authorities, service organizations, tribal affiliates, federal contacts, and others in your local communities. Both the Coalition and WSAC have several copies of interlocal agreements as examples which any county or city is free to receive. Please contact either Corky Senecal at the Coalition at 360-377-0053 X334 or Jean Wessman, WSAC staff if you have additional questions or would like copies of the sample interlocal agreements. The Coalition can also be reached in Tacoma at 253-572-4237. Corine Knudsen of CTED is also available to provide assistance. She can be reached at 360-725-2931.

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## *Public Health and Human Services*

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### **Mary Selecky, Secretary of Health, Elected President of ASTHO**

Mary Selecky, Secretary of Health, has been named President of the Association of State and Territorial Health Officials (ASTHO). ASTHO is the nonprofit organization representing state and territorial public health agencies of the United States, the U.S. Territories, and the District of Columbia.

Mary has been a member of ASTHO since 1999, when she was appointed Secretary of the Washington State Department of Health by Governor Gary Locke. She has served on the organization's executive committee for the past two years and is excited about taking on the new responsibilities.

"I am honored to lead this organization during such a critical time for public health," said Selecky. "Concerns over West Nile virus and bioterrorism have brought new attention to our work. We must continue to provide important everyday public health services while we find ways to meet these new challenges."

### **DSHS Presents View of the Upcoming 2003-2005 Biennium and Beyond at Annual Conference**

Deputy Secretary Liz Dunbar and Budget Director Stan Marshburn provided an outstanding presentation at the First Annual Joint WACO/WSAC Conference in Wenatchee on October 3. Instead of dwelling on specific reductions that the Governor

will have to make to DSHS when his budget is released in mid-December, they covered the proverbial waterfront regarding the factors driving costs especially at DSHS. With illustrative demographic materials and historical overviews of selected cost drivers, they were able to clearly draw a picture for the audience regarding what is surely a dismal future for health and human services in Washington State for the next several biennia.

Just a few of the facts controlling the future include:

- The aging of the service population, which uses the highest percentage of health care dollars along with the concurrent growth of the disabled population.
- The overall increase in the health

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## Public Health and Human Services

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care budget for Washington State, an astounding 327% over the last 10 years compared to an 89% increase in the rest of the state budget.

- While the enrollment has increased from 400,000 to over 870,000 in medical assistance in the last 10 years, the cost in prescription drugs has increased from \$121 million to over \$1 billion.
- Washington State currently pays the cost of medical care for over 1.5 million of its citizens including medical assistance, the Basic Health Plan, state and K-12 employees and retirees at a total public cost of \$7.4 billion for the 2001-2003 biennium.
- Underlying some of these health-related factors is the continuing status of Washington State as the state with the highest rate of unemployment in the nation (Oregon nearly tied) and an economic prospective that has us recovering from the recession over a long period of time than any other state extending well into the 2005-2007 biennium.

As discussed by Randy Hodgins, Senate Ways and Means Senior Staff Coordinator, earlier in the conference, these and other factors result in a \$2 + billion dollar shortfall for the incoming biennium com-

pounded by a \$500 million shortfall in the Health Services Account. Stan and Liz built on Randy's presentation to share the depth of the potential budget reductions that will have to be made at DSHS. Even a 10% reduction will significantly harm a large number of social and health services programs that our citizens depend upon. One of the options being examined is how to rein in the costs of the medical assistance program either by reducing populations served or those optional services provided. Counties will be directly impacted by such changes as the funds we receive for mental health are directly tied to the medicaid caseload.

WSAC wishes to extend their thanks to Ms. Dunbar and Mr. Marshburn for their excellent presentation and despite the somewhat depressing nature of the news, we sincerely appreciate the efforts by DSHS to reach out to their sometimes reluctant partners.

### WSALPHO and the Department of Health Receive Jim Parker Memorial Award

For the second time since its inception, the Washington State Association of Local Public Health Officials (WSALPHO) and the State Department of Health are the

recipients of the annual Jim Parker Memorial Award. The Jim Parker Memorial Award was established in 1993 to recognize initiatives that stem from collaboration between state and local health departments. This award is offered jointly by the Association of State and Territorial Health Officials (ASTHO), the National Association of County and City Health Officials (NACCHO) and the Association of State and Territorial Local Health Liaison Officials.

Ten years ago, WSALPHO and DOH also received the first Jim Parker Memorial Award for their collaborative work in creating the Public Health Improvement Plan. The award this year is further evidence of ongoing recognition of the innovative nature of Washington's Public Health Improvement effort.

This year the award was presented to WSALPHO and DOH for their collaborative work on Public Health Standards for Washington State – a joint project that establishes mutual accountability for the governmental responsibility for the provision of public health services. The Standards project is an integral part of the work of the Public Health Improvement Partnership.

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## General Government and Miscellaneous

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### New Brownfields Grants Available from EPA Proposals Due Dec. 16, 2002

The Brownfields Law passed January 11, 2002 authorizing a new and improved federal Brownfields Grants Program. Changes include a new cleanup grant program and a broader definition of brownfields to allow more sites to be addressed. EPA is seeking proposals for all brownfields grants.

Draft Proposal Guidelines detailing the grant programs, eligible activities and how to apply are available on EPA's website [www.epa.gov/brownfields](http://www.epa.gov/brownfields) or from EPA Region 10. Final guidelines will be published this month. Phase 1 grant proposals are due December 16, 2002 (Job Training grant proposals due late December) for possible funding in Summer, 2003. For more information or to discuss a potential project/proposal please call EPA's NW Regional Brownfields Team at 1-800-424-

4EPA, or email [brincefield.timothy@epa.gov](mailto:brincefield.timothy@epa.gov), [morales.susan@epa.gov](mailto:morales.susan@epa.gov), or [slater.mike@epa.gov](mailto:slater.mike@epa.gov). There are four competitive Brownfields grant programs: Assessment Grants, the new direct Cleanup Grants, Cleanup Revolving Loan Fund Grants, and Job Training Grants.

Brownfields sites are "real property, the expansion, redevelopment or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminant." For these grants this includes "relatively low-risk" petroleum sites, mine-scarred lands, and drug labs. However, Superfund National Priority List Sites are not eligible for funding.

Most units of government are eligible to apply for all Brownfields grants. Applicants for direct cleanup grants or cleanup sub-grants (from RLFs) must own the property. Applicants cannot get grant or

loan funding to work on sites for which they are potentially liable under CERCLA (Superfund) section 107, as amended by the new brownfields law.

For more information or to discuss a Proposal, please call 1-800-424-4EPA and ask for a Brownfields Team member, or call Tim Brincefield (206) 553-2100, Susan Morales (206) 553-7299, or Mike Slater (503) 326-5872.

### Asotin County Has Special Levy Vote for Law Enforcement

In a recent resolution, Asotin County Commissioners put a \$738,894 special levy on the ballot for their citizens to consider in November. If passed, the measure levies an additional \$1.55 per thousand dollars of assessed valuation on the regular taxable property within the county.

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The levy is intended to alleviate the pressure on strained law and justice bud-

gets that have been reduced due to recent initiatives and funding cuts. Service demands have continued to increase. The

monies generated will be used to hire five deputies, procure gear, equipment and vehicles, and hire two jail staff.

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### Courthouse Ramblings

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#### Condolences

We are sad to learn that **Rosie Wigen**, wife of Whitman County Commissioner Les Wigen, passed away earlier this week. Rosie was married to Les for 42 years. They have one son, three daughters and several grandchildren. Services for Rosie are scheduled for Friday, October 11 at 11:00 a.m. at Selbu Church in Lacrosse, WA. In place of flowers a memorial may be made to one of the following: Lacrosse Dollars for Scholars Program, Box 258, Lacrosse, WA 99143; Selbu Lutheran Church, Lacrosse, WA 99143; or Whitman Hospice, 1200 W. Fairview Street, Colfax, WA 99111.

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We extend our sympathies to Benton County Assessor **Barbara Wagner** and her family. Barbara's father passed away last week.

#### Franklin County Courthouse Bond Measure Victorious

The measure to restore the historic courthouse squeaked to victory with 60.4 percent voter approval. Voters finally realized the importance of the measure which was approved on the third attempt in 1 ½ years for the 20-year, \$10.2 million bond.

The money will fix cracked walls and

floors, replace outdated plumbing and add safety and security measurers. The first departments will begin moving out of the courthouse and into the old Pasco City Hall within 10 months. The remodeling project, from start to finish, will take about three years.

\* \* \* \* \*

The State Archives has announced that the Local Government General Records Retention Schedules and Records Management Guidelines Manual have been updated as of September 2002. There are several new or revised series throughout the schedules. For more information please contact Jeanne Maxin, State Archives and Records Management at (360) 586-4901 or [jmaxin@secstate.wa.gov](mailto:jmaxin@secstate.wa.gov).

#### National Spotlight Focused on Skamania County Sheriff's Department

The Skamania County Sheriff's Office gained national media attention last week when U.S. Attorney General John Ashcroft announced the arrest of persons connected to an alleged terrorist cell and credited Skamania County Sheriff Charles Bryan and Deputy Mark Mercer for information leading to the arrests.

Ashcroft said, "Today's case is a text-

book example of the central role that cooperation among local, state, and federal law enforcement plays in the prevention of terrorist attacks." Sheriff Bryan calls it routine police work.

The story began a year ago shortly after September 11 when Deputy Mercer answered a call involving "rapid gun fire" at a gravel pit in the county. Mercer filed complete and detailed reports on the six men at the pit who carried pistols, a shotgun and a Chinese assault rifle. No laws had been broken and the men politely left when told they could be cited for trespassing. Two months later when one of the men was arrested in Portland on weapons charges, Sheriff Bryan recognized the name as one of the men at the gravel pit and contacted the FBI. That information ultimately lead to the federal grand jury indictment of six men on several counts of conspiracy including levying war on the United States, providing support and services to the al-Qaida and the Taliban, and weapons charges.

Sheriff Bryan is to be commended for his vigilance and the professionalism of his department. Sheriff Bryan plans to retire in December after 28 years in law enforcement. Great job, Sheriff!

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### Upcoming Events and Training

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#### Medicolegal Death Investigator Training Course #9370

This course is available to death investigators including prosecutor, coroner, medical examiner and law enforcement personnel. This course will assist the investigator in preparing for the National Certification examination process.

**COURSE DESCRIPTION:** The purpose of this course is to provide basic training in the field of medicolegal death investigation. This course is intended for individuals who are employed as investigators for medical examiner, coroner, or prosecutor/coroner offices, and for law enforcement personnel who support these agencies by functioning as medicolegal

death investigators. The course utilizes the training text *Medicolegal Death Investigator* by S.C. Clark, et. al. and covers the eight general areas outlined in the text.

Those areas include, Interacting with Federal, State, and Local Agencies, Communicating, Interacting with Families, Investigating Deaths, Identifying and Preserving Evidence, Maintaining Ethical and Legal Responsibilities, Demonstrating Scientific Knowledge, and Coping with Job-Related Stress. The concepts presented will provide a basic background to investigate most all deaths. In addition, there will be discussion of the investigation of sudden unexplained infant deaths. The course includes both didactic and practical sessions. This training is intended to prepare the medicolegal

death investigator to apply for registry certification.

Registry certification for medicolegal death investigators can be obtained through The American Board of Medicolegal Death Investigators, Inc. This is the basic level of certification. Investigators who have demonstrated the skills to successfully complete registry certification and meet the board requirements may apply for a higher level of certification in the future when this becomes available. The purpose of certification is to demonstrate that the investigator has the necessary knowledge and skills to perform medicolegal death investigations.

**DATES AND LOCATIONS:** Novem-

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## Upcoming Events and Training

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ber 18-22, 2002, Central Washington University, Ellensburg, 8 a.m. - 5 p.m.

Preregistration is required. Please complete the CJTC 215 general application form and send to: Deb Fullerton, Death Investigator Registrar CJTC, 19010 1st Avenue S, Seattle, 98148, Tel: (206) 835-7340 Fax: (206) 439-3865, Email: dfullerton@cjtc.state.wa.us

### CPO Training Opportunity – November 20 – Port Angeles

Clallam County has generously extended

an invitation for county officials in other counties to participate in an upcoming leadership training they are sponsoring. Mickey Fearn, who taught this past summer at the Washington Counties Risk Pool Conference, will be presenting a workshop titled “The Leadership Moment” on November 20 in Port Angeles. There is only a \$15 Registration Fee for the workshop; however, there is a **\$100 NO SHOW FEE** if you sign up and do **not** attend. This is a great opportunity, especially for those members in the surrounding counties, to pick up four elective CPO credits and participate in a workshop that received rave

reviews this past summer. The course announcement and registration form are attached to the Journal. Please register directly with Toni Gilbert, Clallam County Personnel/Risk Management, 360-417-2355 or by email totgilbert@co.clallam.wa.us.

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## Good Things

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Governor Gary Locke recently recognized Okanogan County Deputy Prosecutor Candis Cochran for her work as a board member on the Washington Family Support Council. The Governor praised her for her efforts to improve the quality and efficiency of state services.

According to an announcement by Okanogan County Prosecutor Rick Weber, when budget cuts to the Washington Family Support Council eliminated an annual training conference for support officers, claims officers and prosecuting attorney staffs, Cochran and others organized a se-

ries of audio conferences as an alternative to the more expensive training conference. At least 130 participants took part in the first of five audio conferences in March of this year. The audio conferences are expected to save some 23,650 full-time equivalent hours.

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## Employment Opportunities

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In our effort to hold down costs and save timber, we are asking for your help. You may submit a job opening to us for publication in the CHJ using MS Word. When submitting an article for the Courthouse Journal's Employment Opportunities section we ask that you use the following format and thank you for your help.

- ? County or Agency Name
- ? Position Title
- ? Compensation – Salary/Hourly and Amount
- ? A brief description of duties and responsibilities (4-6 lines)
- ? Minimum requirements (2-3 lines)
- ? Application requirements (Resume, Cover Letter, Application, Etc.)
- ? Where to submit application and submission deadline
- ? Where to go for more information (Web page, phone, etc)

**MASON COUNTY – GIS TECHNICIAN** – Assessor's Office. Salary: \$2,657 - \$3,153/month. Responsible for

geographic data management, overlay, network, topographic analysis, map and report design, composition and plotting. Minimum Qualifications: Formal training in computer-aided drafting and design or three years experience in survey or cadastral mapping. Experience with ESRI ArcView and AutoCAD map software preferred. Must possess valid Washington State Drivers License. County application required and available at Mason County Human Resources, 411 N. Fifth Street, Shelton, WA 98584; or call (360) 427-7265. Applications accepted until position is filled.

**COWLITZ COUNTY - INDUSTRIAL REAL PROPERTY APPRAISER V**, Assessor's Office. Starting salary is \$ 3,919 per month with annual increases and full benefits package. This position appraises assigned industrial land, buildings, machinery and equipment to determine its fair market value for ad valorem tax purposes. It utilizes a variety of appraising methods including cost, market and income techniques, to estimate value within acceptable accuracy standards. Act as a sworn deputy of the County Assessor.

Minimum requirements: 1) Bache-

lor's degree in business or public administration, economics, accounting or finances or related field. Four (4) years of administrative experience appraising personal and/or real property in an assessor's office appraising large commercial and industrial properties. Experience must include appraisal accounting and auditing duties. Or, any combination of education, training and experience that would ensure successful execution of the duties of this position. 2) successful completion of the WA State Assessor's Certification; WA State Personal Property Appraisal Certificate; WA State Real Property Appraiser III and IV Certifications; Department of Revenue Residential Property Appraisal School - IAAO Course I or equivalent; Department of Revenue Commercial Property Appraisal School - IAAO Course II or equivalent; Mass Appraisal for Residential of Income Producing Property - IAAO Course 301 or 302. 3) Possess and maintain a valid driver's license.

Application packet can be obtained by visiting Administrative Services at 207 Fourth Ave., North, Kelso, WA; by calling (360) 577-3065 or TDD (360) 577-3061; by faxing your request to (360) 423-9987;

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## Employment Opportunities

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or by sending an email through the link in our website: [www.co.cowlitz.wa.us](http://www.co.cowlitz.wa.us). The application and job announcement can be downloaded from our website. *Open until filled. EOE.*

**CLALLAM COUNTY - ENVIRONMENTAL HEALTH DIRECTOR** - Department Of Community Development. Salary - \$3949- \$4800/month. Position closes October 18, 2002. This is a full-time, union eligible position with benefits. To plan, direct and control the management of the Environmental Health Division of the Department of Community Development in order to accomplish its programs in accordance with Federal, State and County health laws; to coordinate assigned activities with other divisions, outside agencies and the general public; to provide highly complex staff assistance to the Director of Community Development and the County Health Officer. Requires five years experience as a Sanitarian or Environmental Health Specialist, including at least one of which must have been in a local health department as a supervisor and Washington State Certification as a Registered Sanitarian or National Environmental Health Association Certification as a Registered Sanitarian/Registered Environmental Health Specialist. Go to: <http://www.clallam.net/Employment/>

**PIERCE COUNTY - COMMERCIAL APPRAISER Levels 2, 3 & 4** Assessor-Treasurer's Office/(Job #2570). Salary will depend on qualifications. Open until filled. Technical appraisal work of real and/or personal property, establish fair and equitable market value using appraisal profession methods, including Mass Appraisal modeling. Minimum requirements are 2 plus years experience as real or personal property appraiser. Accredited by Department of Revenue. Additional education or experience may substitute. Valid Washington State Driver's license. Union membership required within 30 days of employment. For higher level positions, education and experience will be commensurate with the position level. Application packets are available from Pierce County Government Personnel, 615 South 9th Street, Suite 200, Tacoma, WA 98405, or call our job line at 253/798-7466 or TDD 253/798-3965 or visit our website at [www.co.pierce.wa.us/jobs](http://www.co.pierce.wa.us/jobs). EOE

**SKAMANIA COUNTY – DEPUTY PROSECUTING ATTORNEY.** Applications are being accepted for a Deputy Prosecuting Attorney for Skamania County. Salary: \$3,327 - \$3,968 per month (depending upon experience). Great benefits. WSB required. Send cover letter and resume to Skamania County

Prosecutor's Office, Box 790, Stevenson, Washington 98648 on or before October 25, 2002.

**WASHINGTON STATE – RESEARCH ANALYST.** Office of Community Development - Salary range \$2354-\$2911/month. Five full-time, temporary positions available in the Local Government Fiscal Note Program. Desirable qualifications: Masters in public administration or environmental science; Juris Doctor; studies/experience in political science, accounting, economics, public health, land use planning, taxation; experience working for or with local government. Primary duties: performing research needed to prepare local government fiscal notes; working closely with legislative staff, local government officials, associations, and state officials in collecting and organizing data and cost estimates. Requires good research and writing skills as well as proficiency in the use of basic statistics. Experience with Microsoft Word and Excel is helpful. Internship and Professional Development opportunities are also available. Closes October 18, 2002. For more information or an application packet, contact Louise Deng Davis at the Local Government Fiscal Note Program, Office of Community Development, PO Box 48319, Olympia, WA, 98504, (360) 725-5034, or email at [louised@cted.wa.gov](mailto:louised@cted.wa.gov).

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## Calendar of Events

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### 2002 Meetings

November 14  
WCIF Board Meeting, 9 – noon,  
Eastern Washington Location

November 18–21  
WASPC Annual Fall Confer-  
ence,  
Red Lion Hotel at the Quay,  
Vancouver

November 18–22  
Medicolegal Death Investigator  
Training, Course #9370  
Central Washington University,  
Ellensburg, 8 - 5 p.m.

November 20–22  
ACHS, Seattle

December 3–4  
WAPA Newly Elected Prosecu-  
tor Course,  
WAPA Conference Room,  
Olympia

December 5  
WSALPHO Meeting, SeaTac

December 10–13  
CPO Newly Elected Officials  
Training—Understanding Your  
New Job at the Courthouse,  
Olympia—Cost: TBD, CPO  
Credits: All newly elected offi-  
cials must attend to become certi-  
fied.

December 12–13  
WAPA Winter Meeting & Ban-  
quet  
Crowned Plaza Hotel, Seattle.

### 2003 MEETINGS

February 28 – March 4  
NACO Legislative Conference,  
Washington, DC

April 3 – 4  
WSAC Western District Meet-  
ing, WestCoast Hotel, Olympia

April 10-11  
WSAC Eastern District Meeting,  
Quality Inn, Clarkston

May 5-8  
County Auditors' Elections Con-  
ference  
Yakima

May 19–22  
WASPC Spring Conference,  
WestCoast Grand Hotel, Spo-  
kane

June 10-12  
Washington State Association of  
County Auditors' Annual Con-  
ference, Sun Mountain Lodge,  
Winthrop

June 16-20  
Washington State Association of  
County Treasurers' Annual Con-  
ference, Davenport Hotel, Spo-  
kane

June 23-27  
Washington State Association of  
County Clerks' Annual Confer-  
ence, Silverdale Hotel, Silverdale

June 24–27, 2003  
WSAC Summer Convention,  
Spokane

July 11–15, 2003  
NACO Annual Conference, Mil-  
waukee County,  
Milwaukee, WI

September 29–October 3, 2003  
Joint WACO/WSAC Confer-  
ence,  
Doubletree Hotel Seattle Airport

November 17–20  
WASPC Fall Conference, Camp-  
bell's Resort, Chelan

### 2004 MEETINGS

May 24–27  
WASPC Spring Conference,  
Yakima Convention Center,  
Yakima

June 22–25, 2004  
WSAC Summer Convention,  
Sheraton Tacoma, Pierce County

July 16–20, 2004  
NACO Annual Conference  
Maricopa County, Phoenix, AZ

October 4–8, 2004  
WACO/WSAC Joint Legislative  
Conference, WestCoast Grand  
Hotel at the Park, Spokane

November 15–18  
WASPC Fall Conference, Shilo  
Inn, Ocean Shores

### 2005 MEETINGS

May 23–26  
WASPC Spring Conference,  
West Coast Wenatchee Center  
Hotel, Wenatchee

July 15–19, 2005  
NACO Annual Conference, City  
& County of Hawaii, Honolulu,  
HI