

Courthouse Journal

WWW.WACOUNTIES.ORG

Washington State Association of Counties
Washington Association of County Officials

May 23, 2002
Issue No. 20

Inside the Courthouse Journal

**Boards and
Commissions**
Pages 3

**Budget, Finance
& Taxes**
Pages 4

**General Government
And Miscellaneous**
Page 4

**Upcoming Events
and Training**
Page 5

**Courthouse
Ramblings**
Page 5

**Employment
Opportunities**
Pages 7-10

**WSAC
Summer
Convention**

Page 2

Sheriffs Meet in Wenatchee

President Mike Kline, Adams County Sheriff, presided over the business meeting of the Washington State Association of County Sheriffs this week in Wenatchee. The meeting was held in conjunction with the 2002 Spring Conference of the Washington Association of Sheriffs and Police Chiefs (WASPC).

Washington State Patrol (WSP) Chief Ronal Serpas outlined the merits of the new all-felon DNA databank in the WSP Crime Laboratory and the phenomenal successes other states have had in solving cases as a result of the expanded databases. He also discussed the positive impact that increased traffic law enforcement will have on the Public Safety and Education Account. The agenda for the meeting also included reports on the 2002 Legislative Session, the Criminal Justice Training Commission, and the Department of Corrections.

The group recognized Sheriff Kline and Whatcom County Sheriff Dale Brandland,

for their tireless contributions to the sheriffs and law enforcement in the state and for their outstanding leadership.

Sheriff Kline passed the gavel to King County Sheriff Dave Reichert after the following were elected to lead the Sheriffs' Association for the next two years: Sheriff Dave Reichert, President; Clallam County Sheriff Joe Hawe, Vice President; and Stevens County Sheriff Craig Thayer, Secretary-Treasurer. Snohomish County Sheriff Rick Bart was reelected to a two-year term as the Sheriffs' Representative to the Board of the Washington Association of County Officials.

As the first order of business under the new regime, the sheriffs voted to sponsor a "Cultural Cooperation Conference" in the late fall of this year. The focus of the conference will be community relations among law enforcement and the diverse groups of citizens it serves.

WACO and WSAC Officers Meet

WACO President Barbara Cory, Whatcom County Treasurer, and WSAC President LeRoy Allison, Grant County Commissioner, co-chaired a meeting of the officers of WSAC and WACO last week in Ellensburg.

High on the agenda was a discussion of the first joint conference of the two organizations that will be held in Wenatchee the first week of October. The officers hope, through the efforts of the WSAC Legislative

Steering Committee and WACO Legislative Process, to develop a joint legislative agenda and focus the joint activities of the conference on that theme. The initial step was a report of WSAC's Eastern and Western District Meetings and the WACO Board, where both organizations developed preliminary direction. This was the first in what will be a series of discussions.

The officers also met in separate ses-

(Continued on page 2)

(Continued from page 1)

sions in the roles of the Washington Counties' Building Committee and the Washington Counties Scholarship Fund Board of Trustees. In building business, capital expenditures were approved for replacement of the heating and cooling system in the building

and for replacement of the network server. Working as the Scholarship Fund Board, the officers approved the maximum initial purchase of 500 units of the Guaranteed Education Tuition (GET) program offered by Washington State. GET is sold in units (100 units equal one full academic year's tuition

at Washington's highest-priced public university). The future payout rate for each unit purchased is based on 1% of the tuition in the year it is paid out.

WSAC President Allison urges all members to attend summer convention

The Courthouse Journal

The Courthouse Journal is published weekly by the Washington Association of County Officials (WACO) and the Washington State Association of Counties (WSAC).

We welcome your suggestions and contributions. The weekly deadline is noon Thursday.

Direct inquiries and correspondence to *The Courthouse Journal*, 206 Tenth Avenue SE, Olympia, WA 98501-1131.

WACO STAFF

Phone (360) 753-7319
FAX (360) 664-2812

Debbie Wilke, *Executive Director*
Michelle Hagen, *Deputy Director*
Christina Bridston, *Programs Coordinator*
Brenda Bamford, *Financial Operations Manager*
Kathie Houts, *Administrative Assistant*

WSAC STAFF

Phone (360) 753-1886
FAX (360) 664-2812

Bill Vogler, *Executive Director*
Paul Parker, *Assistant Executive Director*
Maureen Morris, *Deputy Director for Urban Counties*
Sophia Byrd, *Policy Director, Law & Justice*
Jean Wessman, *Policy Director, Human Services, Juvenile Justice, Housing*
Jackie White, *Policy Director, Transportation and Land Use*
Vicki Kirkpatrick, *Policy Director, WSALPHO Administrator*
Tom King, *Associate, Research, Telecommunications*
Jim Potts, *Housing Outreach Coordinator*
Ginni Peppert, *Secretary*
Tom Robinson, *Timber Coordinator*
Cynthia Sachs, *Policy Analyst*
Beth Dubey, *Accounting & Business Asst.*

As we begin the process of adopting a legislative position to address the county financial crisis I want to urge all members to attend this year's summer convention. During the business meeting you will have the opportunity to debate a resolution presented by the eastern Washington District calling upon all counties to submit the burden of responsibilities to the state on a weekly basis. Whether this is the appropriate response to the county funding crisis or not it is the beginning of a process of trying to find a strategy for helping counties during the next session of the legislature.

Both the western and eastern districts have discussed how each county is dealing with budget shortfalls and how they plan on making changes in the current calendar year as well as next year. In addition, at the direction of the Board of Directors a survey has been mailed to all counties asking what services, the source of funding for those services and what interlocal co-operation each counties provides. This tool will help develop a strategy of potential service cuts or funding changes counties could employ in their budget deliberations.

The officers of WACO and WSAC also met last week to discuss a strategy of cooperation between the two associations as well as the Association of Washington Cities. This will culminate in adoption of a joint legislative package at the Joint Fall Conference in Wenatchee.

As part of the strategy the new Legislative Steering Committee will be meeting for the first time at the conven-

tion and will begin the process of working toward a legislative package. We will be developing a process to involve both WACO and AWC so all counties and cities can support a unified local government position.

So you can see the Summer Convention in Bellevue is very important for you to attend. The Association is no stronger than its members and this year that will be more important than ever. I hope to see all of you there. *WSAC President LeRoy Allison, Grant County Commissioner.*

DRS Advisory Committee Opening

(from the Department of Retirement Systems)

The Department of Retirement Systems (DRS) is now requesting nominations to appoint one active Public Employees' Retirement System (PERS) representative to its DRS Advisory Committee. The position's term is for three years and will begin July 1, 2002 and run through June 30, 2005.

The DRS Advisory Committee has played a very important role in communications between organizations that represent members and retirees of public retirement systems and DRS. The Advisory Committee advises the DRS director on matters of concern to their constituents and participates in discussions on department activities and plans.

The DRS Advisory Committee is comprised of representatives consisting of three active and one retired PERS members; one active administrator and one retired Teachers' Retirement System (TRS) members; one active judicial member; one active Washington State Patrol (WSP) member; and two active and one retired Law Enforcement Officers' and Fire Fighters' Retirement System (LEOFF) members.

If you are interested in being nominated for the open PERS position, please contact WACO or WSAC for an application form. We will need the application form and a résumé back to our offices by June 12 so that we can write a nomination letter for you and send the materials to DRS.

Positions Open on the Transportation Improvement Board

The Transportation Improvement Board (TIB) has three members representing counties whose terms expire June 30, 2002. The three members are Commissioner Mike Shelton from Island County, Councilmember Rob McKenna from King County, and Dave Nelson from Grant County.

In compliance with RCW 47.26.121, the three positions must be filled under the following conditions:

- Commissioner Shelton—represents a population of less than 125,000
- Councilmember Rob McKenna—

represents a population of 125,000 or greater

Dave Nelson—represents a County Planner or Manager

The only restriction is that no more than one member of the Board shall be from any single county. The WSAC Board of Directors may reappoint present members to the TIB, or may appoint replacements. There is no statutory limit on the number of terms served.

Anyone interested in serving on the TIB should contact Bill Vogler at (360) 753-1886.

Puget Sound Water Quality Action Team is Seeking Candidates

The Puget Sound Water Quality Action Team is currently seeking candidates for the county representative position. The Action Team is a 17-member body composed of the heads of 10 state administrative agencies; a chair and three members appointed by the governor to represent cities, counties, and tribes; and three non-voting federal members representing the Environmental Protection Agency, National Marine Fisheries Service, and the Department of Fish and Wildlife. The Action Team normally meets twice each year. The recent retirement of King County Council member Louise Miller made vacant the county representative position on the Action Team. Traditionally, the appointee to this position has been an elected county commissioner or councilmember who serves one of the 12 Puget Sound county governments and actively communicates with peers throughout the region.

Interested individuals should contact WSAC staff Bill Vogler or Paul Parker at (360) 753-1886.

Budget, Finance & Taxes

Counties Respond to Possible Loss of PILT Funding

The Department of Interior (DOI) testified against continued Payments In Lieu of Taxes (PILT) funding in a recent hearing on S. 454, the PILT and Refugee Revenue Sharing Permanent Funding Act. The message of the testimony was that DOI wants to reduce PILT appropriation by 21 percent, that PILT is over funded, and that public lands counties are getting more than they deserve in other revenue sharing programs. A DOI representative testified that "...the Federal government covers many of the costs that the counties would otherwise incur if the land were not in Federal

ownership." Washington counties responded to the negative testimony by sending letters to Secretary of the Interior Gale A. Norton. A copy of the letter submitted by WSAC is attached to this edition of the *Journal*.

Department of Revenue Re-examines Manufacturing Exemptions

In response to recommendations from his Competitiveness Council, the governor asked the state Department of Revenue to review the sales and use tax exemptions for manufacturing. The business community wants the definitions expanded to include more expenditures

for building, equipment, and electricity. Some businesses have argued that the department is misinterpreting the law. Since the passage of the tax exemption, the definitions have been steadily expanded. Some communities with heavy concentrations of "manufacturing" have suffered significant sales tax losses. Some communities have been surprised to learn that businesses they did not think were manufacturers, in fact met the requirements of the law. The positive side of the exemptions were that they helped recruit and retain some businesses. The Department of Revenue will continue working on this issue in the coming months.

Courts, Law & Justice

Forensic Entomology Field Training Workshop... See ar-

ticle under Upcoming Events and Training

General Government and Miscellaneous

Good Thing

Walla Walla County Sheriff Mike Humphreys sent two of his deputies for training recently to learn how to use an electronic tracking device that helps to find people with dementia when they wander away. The Care Trak system is a wristband that cannot be removed by the individual who is wearing it; it emits signals that can be picked up by a tracking de-

vice kept by law enforcement. The tracking device itself is about the size of a lunchbox and can easily be carried by authorities searching for someone who is lost. The range of the device is one mile on the ground and four miles by air. The wristbands are \$350 each and the tracking unit is \$2,200. Three counties in Washington currently have the CareTrak system: Snohomish, Spokane, and

Walla Walla. The wristbands can also be used with disabled children. In the Walla Walla area families can get help paying for them through a scholarship program; donations are being taken through the Baker Boyer Bank in Walla Walla to help fund the entire program.

Public Health and Human Services

Stevens County Counseling Services Achieves Highest Level of Accreditation

Stevens County Counseling Services received a second consecutive Three-Year Accreditation from The Rehabilitation Accreditation Commission for the following behavioral healthcare programs:

Alcohol and Other Drug Programs
Outpatient Treatment

Children and Adolescents—
Outpatient Treatment

Mental Health Programs

Case Management
Crisis Intervention
Crisis Stabilization
Outpatient Treatment
Children and Adolescents—
1) Crisis Intervention and
2) Outpatient Treatment

An organization receiving a Three-

Year Accreditation outcome has put itself through a rigorous peer review process and has demonstrated that its programs and services are of the highest quality, measurable, and accountable. This second accreditation extends through May 2005.

For more information about Stevens County Counseling Services, please call (509) 684-4597.

Upcoming Events & Training

Death Scene Investigation

The Pierce County Sheriff's office is sponsoring a Forensic Entomology Field Training Workshop at the Best Western Park Plaza in Puyallup, July 22 and 23, or July 25 and 26. The two-day course will provide death scene investigators (coroners, medical examiners, police investigators, and prosecuting attorneys) with knowledge of entomological techniques used for recovering evidence from death scenes.

Entomological evidence can provide key points of substantiation of physical or testimonial evidence. The recognition, collection, documentation, preservation, and shipment of entomological evidence handled in a proper manner is of great importance to death scene investigators when a forensic entomologist is unavailable.

The course instructor will be Neal H. Haskel, Ph.D, DABFCE, a private entomology consultant, forensic re-

searcher, and professor of Forensic Science and Biology at Saint Joseph College in Rensselaer, Indiana. Day 1 will run from 8:00 to 5:00, and day 2 will be from 7:30 to 5:00. Each class is limited to 30 registrants and the cost is \$275. For further information, please call the Pierce County Sheriff's office; the points of contact are Forensic Investigator Ted Schlosser at (253) 798-7737, or Deputy Bob Laughlin (253) 798-3451.

Courthouse Ramblings

Long Time BTA Member Retires

After over 12 years on the State Board of Tax Appeals, **Matt Coyle** is retiring.

There will be a coffee and cake farewell for Matt on Friday, June 21st, from 3 to 5 p.m. for all who wish to say goodbye and wish him luck in his new

endeavors. The retirement party will be held at the SBTA office in Olympia. The address is 910 Fifth Avenue SE.

Calendar of Events

- May 29
WSAC *Timber Workshop*, 1:00–4:00 p.m., Ellensburg Best Inn
- May 30
WSAC *Timber Workshop*, 9–12 Spokane, County Human Resources Dept., Spokane
- May 30–31
WAPA *District Court Training Program*—Holiday Inn, SeaTac. 15 hours of CLE
- June 10–13
International Association of Coroners and Medical Examiners and Washington Association of Coroners and Medical Examiners Joint Conference, West Coast Hotel, Seattle.
- June 15
American Board of Medicolegal Death Investigators certification testing, 8:00 a.m.–noon, Room 2605, Mt. Hood Community College, Gresham, OR.
- June 16–19
Government Finance Officers' Association (GFOA) Annual Conference, Denver, Colorado
- June 17
WSALPHO Meeting in conjunction with WSAC Summer Convention, Bellevue
- June 17–20
Washington State Association of County Assessors' Annual Conference, Rosario Resort, Orcas Island
- June 18
WCIF Board in conjunction with WSAC Summer Conference, 4:30–6:30, Hilton Bellevue
- June 18
CPO *Financial Management: Understanding County Government Financing*, Bellevue—Cost: \$120, CPO Credits: 4 (Core Course). An additional elective course will also be offered at the Summer convention, topic TBD
- June 18–21
WSAC Summer Convention, Bellevue
- June 18–21
Association of Washington Cities (AWC) Annual Conference, Yakima
- June 19–21
Washington State Association of Prosecuting Attorneys' (WAPA) Summer Training Program, Campbell's Lodge, Chelan, Civil & Criminal Tracks, 15 hrs of CLE.
- June 22–26
National Sheriffs Association's Annual Conference, Tulsa, Oklahoma
- June 24–28
Washington State Association of County Clerks' Annual Conference, Best Western Suites, Walla Walla
- June 24–28
Washington State Association of County Treasurers' Annual Conference, Lakeway Inn, Bellingham
- July 9–12
Northwest Regional Election Conference 2002, Jantzen Beach Doubletree Hotel, Portland
- July 12–16
NACo Annual Conference, New Orleans Parish, New Orleans, LA
- July 17–19
ACHS, Clark County
- July 24
CPO *Washington Counties Risk Pool—Leadership Skills in Response to Current Issues*, Spokane—Cost: Free to Risk Pool Members, \$50 non-members, CPO Credits: 4 (Elective Course)
- June 19–21
WAPA *Summer Training Program*—Campbell's Lodge, Lake Chelan. Civil & Criminal Tracks, 15 hours of CLE.
- August 22
WCIP Board/Rate Setting Session, 9–3 pm SeaTac
- September 4–6
WAPA *Drug Training Program*—Icicle Inn, Leavenworth. 15 hrs of CLE.
- September 4–6
WAPA *Drug Training Program*—Icicle Inn, Leavenworth. 15 hrs of CLE.
- September 8–10
WAPA *Juvenile Training Program*—Icicle Inn, Leavenworth. 15 hrs of CLE.
- September 10–13
City/County Planning Directors, Lake Chelan
- September 12
WSALPHO Meeting, Spokane
- September 18–20
ACHS, Leavenworth
- September 19
WCIF/WCIP Boards/Insurance Advisory Committee (All Day Meeting), SeaTac
- September 30–October 4
WACO/WSAC Annual Conference, WestCoast Hotel & Convention Center, Wenatchee
- October 1
CPO *Personnel/Human Resources—Understand the Laws; Maximize Your Personnel System*, Wenatchee—Cost: \$120, CPO Credits: 4 (Core Course)
- October 2
CPO *The Class-Act County Government Official—Building Courthouse Partnerships*, Wenatchee—Cost TBD, CPO Credits: 2 (Elective Course)
- November 14
WCIF Board Meeting, 9:00 a.m.–noon, Eastern Washington Location
- November 18–21
WASPC Annual Fall Conference, Red Lion Hotel at the Quay, Vancouver
- November 20–22
ACHS, Seattle
- December 3–4
WAPA Newly Elected Prosecutor Course—WAPA Conference Room, Olympia
- December 5
WSALPHO Meeting, SeaTac
- December 10–13
CPO *Newly Elected Officials Training—Understanding Your New Job at the Courthouse*, Olympia—Cost: TBD, CPO Credits: All newly elected officials **must** attend to become certified.

(Continued on page 7)

Calendar of Events

(Continued from page 6)

December 12–13
WAPA Winter Meeting & Banquet
Crowne Plaza Hotel, Seattle.

2003 MEETINGS

May 19–22
WASPC Spring Conference, WestCoast
Grand Hotel, Spokane

June 24–27, 2003
WSAC Summer Convention, Spokane

July 11–15, 2003
NACo Annual Conference, Milwaukee
County,
Milwaukee, WI

September 29–October 3, 2003
Joint WACO/WSAC Conference, Double-
tree Hotel Seattle Airport

November 17–20
WASPC Fall Conference, Campbell's Re-
sort, Chelan

2004 MEETINGS

May 24–27
WASPC Spring Conference, Yakima Con-
vention Center, Yakima

June 22–25, 2004
WSAC Summer Convention, Sheraton Ta-
coma, Pierce County

July 16–20, 2004
NACo Annual Conference Maricopa

County, Phoenix, AZ

October 4–8, 2004
WACO/WSAC Joint Legislative Confer-
ence, WestCoast Grand Hotel at the Park,
Spokane

November 15–18
WASPC Fall Conference, Shilo Inn, Ocean
Shores

2005 MEETINGS

May 23–26
WASPC Spring Conference, West Coast
Wenatchee Center Hotel, Wenatchee

July 15–19, 2005
NACo Annual Conference, City & County
of Hawaii, Honolulu, HI

Employment Opportunities

**KITSAP COUNTY - Collections Super-
visor** - Public Works/Wastewater. Salary:
\$22.64 - \$28.90/hr, \$47,091.20 -
\$60,112.00/yr. Closing Date - May 31,
2002. Applications available in the Per-
sonnel office or at www.kitsapgov.com.
Requirements: 1) Kitsap County Applica-
tion form. 2) Supplemental question-
naire. 3) If you would like your technical
school or college level education consid-
ered, please attach copies of transcripts or
certificate/diploma. Verification of edu-
cation must be received by time of ap-
pointment. 4) Application must be re-
ceived by the personnel office or post-
marked prior to May 31, 2002.

General Statement: An employee in
this position plans, organizes, and super-
vises the work of assigned employees in
the operation and maintenance of waste-
water and storm water collection systems
and solid waste facilities for Kitsap
County. Work assignments are received
with general and limited technical instruc-
tion and require considerable independ-
ence in the selection of courses of action
and resolution of complex or unique prob-
lems within the framework of department
policies and procedures under limited di-
rection. Work is reviewed by supervisor
for effective operation of assigned func-
tions and evaluated through conferences,
reports and results obtained.

Minimum Qualifications: High
School Diploma, or GED, vocational

training in sanitary, chemical engineering,
biology, environmental sciences, or
closely related field preferred, and five
years of progressively responsible work
experience in the operation and mainte-
nance of a primary or secondary wastewa-
ter treatment plant or in wastewater or
storm water conveyance system mainte-
nance repair and replacement, including
two years of supervisory or lead responsi-
bility; or any equivalent combination of
experience and education which provides
the applicant with the desired skills,
knowledge and ability required to perform
the work.

Must possess a Washington State
Class A Commercial Driver's License
(CDL) with Endorsement "N" for the op-
eration of related equipment including
certification to operate vehicles with air
brakes. Must possess a valid Washington
State Wastewater Collection Specialist II
Certification, Flagging Certification Card,
and current Washington State Industrial
First Aid Certification. Prior to employ-
ment, a selected applicant must provide a
driving record abstract from the Washing-
ton State Department of Licensing.

Note: In accordance with federal
regulations and Kitsap County Drug and
Alcohol Policy and Procedures, no appli-
cant will be allowed to work in this posi-
tion for Kitsap County until he/she has
successfully passed urine drug testing. In
accordance with WAC 296-62-07150 and

WAC 296-62-09027, medical evaluations,
to include the ability to use a respirator
and audiometric testing, will be conducted
on successful applicants prior to employ-
ment. A criminal background check
through law enforcement agencies will be
conducted on all successful applicants
prior to their being appointed to this posi-
tion.

KITSAP COUNTY - Manager—
Equipment Services Division, Public
Works—Roads & Engineering. Salary:
\$24.97 - \$31.88/nr, \$51,937.60 -
\$66,310.40/yr. Closing Date: May 24,
2002. Application packets are available in
the personnel office or at www.kitsapgov.com. The following items are required:
Kitsap County Application form. 2) Sup-
plemental Questionnaire. 3) If you would
like your technical school or college-level
education considered, please attach copies
of transcripts or certificate/diploma veri-
fication of education must be received by
time of appointment. 4) Application must
be received by the personnel office or
postmarked prior to May 24, 2002.

General Statement: Plans, organizes,
and manages all operations of the equip-
ment services division to assure the effi-
cient and timely maintenance and replace-
ment of the majority of county-owned ve-
hicles and road construction and mainte-
nance equipment and the development of

(Continued on page 8)

Employment Opportunities

(Continued from page 7)

adequate rental rates to cover maintenance, operation and replacement costs. Includes overseeing the operation of the County's mechanical shops, central stores and sign manufacturing shop as well as underground fueling facilities throughout the County. Work assignments are received with little or no technical instruction and require the selection of course of action and resolution of complex or unique problems with considerable latitude for independent judgment to develop procedures, systems and establish priorities working within the framework of established administrative guidelines. Work is reviewed by the Director for compliance with established policies and objectives and is evaluated through reports, conferences, and results obtained.

Minimum Qualifications Technical training in fleet management, or closely related field, and five years of progressively responsible experience in large fleet/equipment management, including specification writing with a government agency, with two years of supervisory or lead responsibilities is required; or any equivalent combination of experience and education which provides the applicant with the desired skills, knowledge and ability required to perform the work.

Must be able to meet all traveling requirements of the position. If utilizing a personal or County owned vehicle in the performance of County work, must possess and maintain a valid Washington State Driver's License and the appropriate amount of automobile insurance. Prior to employment, a selected applicant must provide a driving record abstract from the Washington State Department of Licensing.

GRANT COUNTY—Deputy Prosecuting Attorney - Salary \$42,800 plus; DOE/DOQ. Position responsible for providing extensive research and writing for the appeals process and to assist in prosecuting persons charged with crimes, with opportunities to try cases in court. Ideal candidate will have excellent written and verbal communication skills, presentation skills, organization skills, solid legal skills and a desire for criminal trial practice. Previous in-court prosecution, research and writing experience strongly preferred. Member of the

Washington State Bar Association required. Also requires valid Washington State driver's license with no restrictions.

Grant County offers a generous benefits package. Please see our website at www.grantcounty-wa.com for more information. Send cover letters, resumes and writing examples to: Grant County, Human Resources, P O Box 37, Ephrata, WA 98823. Open until May 31, 2002, or until filled. EOE.

THE WASHINGTON STATE SENATE OFFICE OF SENATE COMMITTEE SERVICES is currently recruiting to fill multiple positions as legal counsel for various standing committees of the Washington State Senate. Committee assignments may include Agriculture and International Trade; Economic Development and Telecommunications; Environment, Energy, and Water; Higher Education; Judiciary; Labor, Commerce, and Financial Institutions; Natural Resources, Parks, and Shorelines; or State and Local Government. Senate Committee Services assists Senators in developing and evaluating alternatives to achieve their policy objectives. These are full-time, non-partisan positions, exempt from civil service.

In supporting committees of the Washington State Senate, duties and responsibilities of legal counsel include:

Providing non-partisan staff support to Senators.

Conducting legal, policy, and fiscal research and analysis.

Drafting and analyzing legislation and related legislative documents.

Presenting legislation and policy issues to committees of the Senate.

Monitoring and evaluating implementation of legislation by state and local government agencies.

Responding to inquiries on a wide variety of policy and budget issues related to the committee assignment areas.

Desirable Knowledge, Skills, and Qualifications: A Juris Doctorate is required and membership in a state bar association is desirable for these positions. Working knowledge of legislative process derived from experience working in a legislative or public policy making organization or setting. Candidates must be pro-active, creative, service-oriented, and have excellent analytical,

writing, problem solving, and oral presentation skills. Demonstrated research, analytical, and organizational skills. Proficiency in multiple computer software applications, including word-processing software, presentation applications, and on-line research.

Candidates must be willing to work long, irregular hours and be capable of handling the complex and difficult situations that a fast-paced, results oriented, high pressure legislative environment offers. Substantive knowledge of issues related to one or more of the committees listed above is desirable. Among the related issues for each committee are:

Agriculture and International Trade Committee - Food inspection and safety; pesticide regulation; agricultural conservation; agricultural research programs; environmental compliance; water resources; land use; domestic animals; agricultural finance; marketing agricultural products; international trade agreements; and other facets of international trade.

Economic Development and Telecommunications Committee - State and federal economic development programs; state and local tax incentives; growth management; wireless towers; utility rights of way; telemarketing; privacy of electronic information; and state and federal telecommunications regulations.

Environment, Energy and Water Committee - Air quality; marine safety; pipeline safety; water resources and water quality; watershed planning; energy generation and transmission; conservation and renewable energy; regulation of hazardous materials; and state and federal environmental regulations.

Higher Education Committee - Public and private higher education; degree program evaluation; workforce training; vocational education; telecommunications and distance learning; tuition, fees, and financial aid.

Judiciary Committee - Civil law, including family law, probate, corporations, Uniform Commercial Code, and tort reform; criminal law with an emphasis on penalties and sentencing, drunk driving issues, and domestic violence; laws affecting the courts; and law enforcement.

Labor, Commerce, and Financial Institutions Committee - Labor law;

(Continued on page 9)

Employment Opportunities

(Continued from page 8)

worker's compensation; worker safety; employment standards; unemployment compensation; employment training; housing and construction law; licensing of professions; business regulation, particularly financial institutions and the insurance industry; gambling and horse racing issues.

Natural Resources, Parks, and Shorelines Committee - Fisheries; salmon recovery; wildlife management; state lands management; forestry; shoreline management; and outdoor recreation.

State and Local Government - Municipal finance; state auditing and purchasing practices; election law; powers of cities, counties and special purpose districts; campaign finance law; public works processes; public disclosure; and the initiative process.

Salary: Based on experience and education, with a likely range between \$40,000 and \$50,000. Application Procedure: Interested applicants should submit: (1) a brief letter of interest describing specific qualifications for the position; (2) a current resume detailing experience and education; and (3) at least three references with current telephone numbers. Send to: Stan Pynch, Director, Senate Committee Services, PO Box 40466, Olympia, Washington 98504-0466. Applications should be submitted as soon as possible, and must be received no later than May 31, 2002. Interviews/selection will begin immediately. Phone contact: Judy Rus at (360) 786-7417. EOE.

SAN JUAN COUNTY - Plans Examiner/ Building Inspector. Requires 2 yrs. college, with 3-5 yrs. exp. as a journeyman in the building trades & ICBO cert. as a Plans Exam. and/or Bldg. Insp., or any equiv. combination. Must have thorough knowledge of the UBC, UPC, UMC and State Energy Code. Requires basic working know. of the Uniform Fire Code. Must be able to read & understand ordinances, blueprints, construction plans, specifications, engineering data, & be able to perform basic structural calculations. Requires computer data entry skills, basic business language skills, & the ability to learn related computer programs. \$16.70 - \$21.14/hr. + benefits. For complete description/qualifications, contact: Admin. Services, (360) 378-3870 or www.co.sanjuan.wa.us. Closes 5/31/02. EOE.

ADAMS COUNTY - Real Property Appraiser (Tier II). Pay Range: \$23,846-\$32,955. Closing Date: Open until filled. Initial screening begins June 3, 2002. Required knowledge and abilities : Applicant must possess a certificate for the IAAO Course 1 of Real Property Appraisal and a Washington State Real Property Assessment certificate. Desirable Qualifications: Should exhibit sound organizational practices and have a high standard for accuracy and efficiency, as well as understanding the need for confidentiality of sensitive information. Being self-motivated to meet required deadlines while simultaneously completing other tasks is necessary. For additional information and an application packet call 509-659-3203, visit www.co.adams.wa.us or write to Adams County Assessor's Office, 210 W. Broadway, Ritzville, WA 99169

DOUGLAS COUNTY - Planning Manager & Associate Manager (Transportation & Land Services) East Wenatchee office. **Planning Manager.** Responsible for coordinating and supervising the advanced planning and permitting functions of the Land Use section of the department. Plans, organizes, manages and conducts long range comprehensive planning projects affecting land use, transportation, capital facilities, utilities and other plan elements required by the Growth Management Act. Knowledge of land use planning and regulatory concepts and practices. Experience in supervising professional and technical employees. Bachelor degree in planning/related field and five years public agency planning experience. Salary range: \$3,497/mo. to \$3,966/ mo. Placement DOQ.

Associate Planner. Supports the development permit processing functions of the department. Responsible for processing applications for land use permits and associated activities. Provides support for the hearing examiner process and customer service to applicants and citizens. Knowledge of land use planning and regulatory concepts and practices. Bachelor degree in planning/related field and one year experience working for a local government or private entity dealing with land use applications. Salary range: \$3,115/mo. to \$3,451/ mo. Placement DOQ.

A county application form and resume are required for applying for these positions. Additional information, forms and

complete position descriptions are available on the Internet at the employment opportunities link on our web site at www.DouglasCountyWA.net or by contacting our Human Resource Assistant at 509/884-7173. Posting for both positions closes at 5:00 PM on Friday, June 21, 2002.

KLICKITAT COUNTY – Public Health Nurse. Public Health Department. Applications may be obtained by contacting Lynn Cooper, Klickitat County Personnel, 205 S. Columbus, MS-CH 15, Goldendale, WA 98620, (509) 773-7171 or lynnnc@co.klickitat.wa.us.

Definition: Performs a variety of professional nursing duties in a generalized community health nursing program or specialty area including sexually transmitted disease, maternal and child health programs, clinics, communicable disease, and family planning and prenatal programs.

Distinguishing Features: Positions in this class are responsible for providing both general and specific nursing services which emphasize prevention, intervention, control or treatment of disease and health related problems of individuals or families with the Health District. Work involves assessment, counseling, screening, treatment and referral of high risk patients. Nursing services provided may require comprehensive nursing care of individuals or families with multiple health and socialization problems. Other services may involve investigating, tracking and reporting potential cases of communicable disease.

Essential Job Functions Makes home visits to assess client needs. Develops intervention plans, determining the type and scope of services needed. Refer client to other Health District Services or private physicians. Evaluates intervention results as indicated. Provides direct nursing services including physical assessment, history, diagnostic and screening tests, performing or preparing patients for examinations, and administering medication. Instructs and counsels patients and family members concerning the patient's medical and health care needs, and interpreting and understanding laboratory test results, diseases, and physicians' recommendations. Investigates reports of communicable diseases, contacting persons and groups with potential exposure to the disease about transmission, treatment and prevention.

(Continued on page 10)

Employment Opportunities

(Continued from page 9)

Prepares written reports of cases investigated. Performs professional nursing in clinics conducted by the Health District, taking patient histories, performing exams, providing treatment and tests, charting records, and advising or counseling patients. Maintains equipment and orders supplies. Prepares and labels specimens for laboratory analysis. Highlights problems for Nurse Practitioner to examine more in depth. Documents client contacts through charting in the clients' record according to program requirements or protocol. Prepares reports and statistical data as required. Coordinates services and exchanges information with physicians, co-workers, other agencies and health care providers as appropriate for more effective patient care. Serves on special committees or task forces at the local or state level, representing the Health District. Serves the community and the County through the provision of positive internal and external customer service. Responds to telephone and walk-in requests for medical advice. Assesses the situation, gives advice and refers the caller to appropriate resources within established guidelines. Records the interaction in a log book. Participates in health education classes or group meetings with specific program content for parents, teens, other health care professionals, clients, teachers, industrial groups, expectant parents, or the general public as appropriate to the program. Drafts or reviews and comments on proposed health care protocols as assigned.

Minimum Qualifications: Knowledge of:

- The principles and practices of professional nursing, and the principles underlying modern nursing techniques.
- professional nursing ethics.
- Interviewing and counseling techniques.
- Communicable disease control measures.
- Acute care nursing as required by the position.
- Child assessment techniques and practices as required by the position.
- Sexually transmitted diseases as required by the position.

Ability to:

- Communicate with people from vari-

ous socio-economic levels, utilize excellent oral communication skills to explain policies and procedures and to deal with other employees, agencies and the general public using courtesy, tact and good judgment.

- Work with dysfunctional parents and children at risk with long term problems.
- Readily grasp the principles underlying the operation of specific Health Department programs assigned.
- Identify and assess individual and community health needs, and to provide comprehensive and specialized nursing services.
- Use independent judgment and work as a team member.
- Work with individuals who may be emotionally upset.
- Understand and carry out technical instruction regarding patient care.
- Know when to seek additional authority or approval before taking action.
- Deal courteously and tactfully with patients, co-workers and the public.

Education and Experience - Any equivalent combination of education and experience which provides the applicant with the knowledge, skills and abilities required to perform the job. A typical way to obtain the knowledge and abilities would be: Graduation from an accredited school of nursing. Graduation from an accredited four year college or university with a bachelor's degree in nursing. Two years of increasingly responsible work experience which provides the knowledge, skills, and abilities required by the position. Any satisfactory equivalent combination of experience and training which ensures the ability to perform the work may substitute for the required experience.

Licenses, Certificates, and Other Requirements: Valid Washington license as a registered professional nurse. Valid Washington State Driver's License or ability to obtain one as required by the position.

WASHINGTON STATE SENATE COMMITTEE SERVICES - Fiscal Analyst to the Senate Ways and Means Committee. Senate Committee Services assists Senators in developing and evaluating policy alternatives to achieve their policy objectives. These are full-time, non-partisan positions, ex-

empt from civil service.

Application procedure - Interested applicants should submit: (1) a letter of interest describing specific qualifications for the position; (2) a current resume detailing experience and education; and (3) a minimum of three references with current telephone numbers.

Please send to: Stan Pynch, Director, Senate Committee Services, PO Box 40466, Olympia, Washington 98504-0466, Phone contact: Judy Rus (360) 786-7417. Applications must be received by 5:00 PM, June 21, 2002.