



**WASHINGTON STATE UNIVERSITY EXTENSION
2009 DISTINGUISHED SERVICE AWARD FOR DIVERSITY**

*In recognition of superior service to the diverse needs of Washington
State residents through WSUE programs.*

AWARD: \$1,000 to be used to support continued programming with diverse audiences.

ELIGIBILITY

This award is available for teams consisting of WSU Extension educators, their support personnel and involved community members (if applicable). Previous winners of this award are not eligible for a second award for six years.

NOMINATIONS

Nominations are invited from:

- Academic departments, Extension administrators and district directors;
- Community organizations/agencies, members that work with WSU Extension;
- Extension colleagues; and
- Team members

NOMINATION GUIDELINES

The entire nomination (excluding cover page and letters of support) is limited to five double-spaced, typewritten pages and must be organized according to the specific format presented below. Judging is conducted using the specific points identified below for each section of the narrative summary.

I. Cover Sheet (limit 1 page) including: name of nominees; county/area, department, or unit; present positions and/or titles of team members; name of nominator (individual, organization, self).

II. Narrative Summary organized as follows (limit: 5 double-spaced pages, 12 pt font minimum):

- A. Situation Statement – describe the situation that prompted the program/effort and how diversity was defined. (20 points)
- B. Program/effort (outputs) – describe obstacles overcome, innovation, length, and sustainability. (20 points)
- C. Diversity efforts – Describe ways the effort has fostered an environment that respects and values diversity, cultural sensitivity, or pluralism. (20 points)
- D. Impacts – Describe documented impacts of the program/effort. (30 points)
- E. Award use – Describe how the \$1,000.00 award will be spent on continued programming in diversity. (10 points)

III. Supporting Information (limit: 4 pages) including references to any publications, awards, support from community organizations or participants in the program/effort, and any other data that

might be helpful in assessing the team's qualifications. Additional supporting material including letters of support are **limited to a total of four pages**.

NOMINATION DEADLINE – February 19, 2009